Coronavirus: General measures in force at UCLouvain

*Updated 1 November 2021*

Unless otherwise specified in the text, the following measures are effective on all campuses beginning November 1, 2021 and continuing until new arrangements are announced.

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<th>General health measures</th>
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<table>
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<th>Health measures by type of activity</th>
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validated by the relevant programme committee.

- **Auditoriums, classrooms** and **laboratories** can be filled to capacity.

- In auditoriums and classrooms, **masks must be worn** by both students and teachers. Where the wearing of a mask or other fabric alternative is not possible for medical reasons, a face shield must be used. Persons who, because of a disability certified by a doctor, are unable to wear a mask, cloth alternative or face shield, are exempted from wearing a mask or mask alternative.

- Because of the difficulty of being audible in a large auditorium, for groups of more than 50 students, the teacher or speaker is exempted from wearing a mask, provided that a physical distance of at least 3 metres is maintained between him/her and the students.

- **Internships** take place in accordance with the health rules and regulations applicable to the sector of activity.

- **Laboratories** are occupied in compliance with the health regulations applicable to the sector of activity.

- **Activities involving practical work** are carried out in compliance with the rules applicable to the sector of activity concerned.

- The premises will be **ventilated** as often as possible, **windows** are ajar during activities and fully open during breaks.

- Wherever possible, **doors** should be left **open** to reduce the use of handles and to ventilate.

- The **general health measures** must be respected (see above). The Covid Safe Ticket is not applicable.

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<tr>
<th>Scientific and other professional events</th>
<th>Scientific and other professional events can be held in person.</th>
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**Covid Safe Ticket**

If the event takes place indoors with 50 or more people, or if it takes place outdoors with 200 or more people, the Covid Safe Ticket is mandatory. The general sanitary measures and the catering rules do not apply.

If the event takes place indoors with less than 50 people or if it takes place outdoors with less than 200 people, the application of the Covid Safe Ticket is optional in Woluwé and Saint-Gilles and is forbidden in Louvain-la-Neuve, Mons, Tournai and Charleroi. In case of chosen application of the Covid Safe Ticket, the general sanitary measures and the horeca rules are not applicable. In case of non application of the Covid Safe Ticket, the general sanitary measures are applicable as well as, in case of catering activities, the following measures:
• Tables are arranged in such a way as to ensure a distance of at least 1.5 meters between tables, except on the open terrace where tables are separated by a plexiglass wall or equivalent alternative, at least 1.8 meters high;
• A maximum of eight people per table is permitted, excluding children up to and including the age of 12; one household may share a table regardless of the size of that household;
• Only seating at the table is permitted;
• Each person must remain seated at his or her own table, except for serving himself or herself at the buffet and except for the playing of coffee and gambling games;
• At least one side of the patio shall be open at all times in its entirety and shall provide adequate ventilation.

Practical information about the application of the Covid Safe Ticket is available on:
https://uclouvain.be/fr/decouvrir/ressources-pour-le-personnel-0.html

Prior authorization from local authorities
If the event takes place in Woluwé or Saint-Gilles and gathers 50 people or more indoors or 200 people or more outdoors, it must receive prior authorization from the competent local authorities. To this end, the organizers will contact the UCLouvain facilitator (facilitateur@uclouvain.be) prior to any organization, who will centralize and transmit the requests to the local authorities on behalf of UCLouvain. If the event takes place in Louvain-la-Neuve, Mons, Tournai or Charleroi, whatever its characteristics, no prior authorization from the local authorities is required.

In addition to the Covid measures, all events held on public property require prior authorization from the municipality. In this respect, it is important to respect the deadlines:

• Ottignies-Louvain-la-Neuve: 40 days https://www.olin.be/fr/ma-ville/services-au-public/fetes-manifestations/organiser-un-evenement
• Woluwe-Saint-Lambert: 10 to 40 days https://fr.woluwe1200.be/cellule-evenements-et-fetes
• Saint-Gilles : 20 to 30 days https://stgilles.brussels/services/evenements/
• Tournai : 30 to 90 days https://www.tournai.be/organiser-un-evenement.html
• Mons : 30 days https://www.mons.be/que-faire-a-mons/evenements/organiser-un-evenement/demarches-evenements/organiser-un-evenement

Information: facilitateur@uclouvain.be

| Extracurricular student activities | Activities are organized in accordance with the following protocols: https://intranet.uclouvain.be/fr/myucl/cvrc/coronavirus-protocoles.html |
### Access to infrastructure

| Computer rooms | As an exception to the general sanitary measures, the distance of 1.50 meters is not compulsory (occupation 1 on 1 possible). |
| University Restaurants | Details are available on the University Restaurants website: [https://uclouvain.be/fr/decouvrir/resto-u](https://uclouvain.be/fr/decouvrir/resto-u). |
| MuséeL | Details are available on the MuséeL website: [https://museel.be/fr/infos-pratiques](https://museel.be/fr/infos-pratiques). |

### International

| Staff business travel | The following provisions also apply to PhD students, who are, for the purposes of international mobility, considered staff members irrespective of their source of funding. Business travel is permitted provided that at the time of booking transport and accommodation AND at the time of departure:  
  - Belgian Foreign Affairs authorises travel abroad for scientific and/or educational purposes ([https://diplomatie.belgium.be/fr](https://diplomatie.belgium.be/fr));  
  - the countries of destination and transit, if any, authorise the entry into their territory of persons coming from Belgium for the purpose of scientific and/or educational activities ([https://diplomatie.belgium.be/fr/Services/voyager_au_etranger/conseils_par_destination](https://diplomatie.belgium.be/fr/Services/voyager_au_etranger/conseils_par_destination)).  
  Travellers should follow the health measures in force in the host country and on return to Belgium (including Covid-19 testing and quarantine provisions), see [https://diplomatie.belgium.be/fr](https://diplomatie.belgium.be/fr).  
  As a reminder, UCLouvain’s insurance policies do not cover the consequences of an illness abroad. It is therefore important to check the conditions of coverage in the destination country with one’s mutual insurance agency, health care insurer, hospitalisation insurer, life insurer or any other organisation that would intervene on one’s behalf.  
  Belgian travellers are strongly advised to register at [https://travellersonline.diplomatie.be/](https://travellersonline.diplomatie.be/) to take advantage of local consular services. It is also advisable to ensure that the mandatory quarantine conditions on return do not interfere with planned professional activities.  
  Note that the usual procedure for business travel to risk countries (including for reasons other than Covid-19) still applies. Therefore, any travel to an area considered a red zone by the French Ministry of Foreign Affairs ([https://www.diplomatie.gouv.fr/fr/conseils-aux-voyageurs/conseils-par-pays-destination/](https://www.diplomatie.gouv.fr/fr/conseils-aux-voyageurs/conseils-par-pays-destination/)) see the map at the bottom. |
of the “security” tab) requires authorisation from the rector (see: [https://intranet.uclouvain.be/fr/myucl/administrations/adfi/voyages-a-l-etranger-0.html](https://intranet.uclouvain.be/fr/myucl/administrations/adfi/voyages-a-l-etranger-0.html)).

### Student travel as part of an academic activity

Study trips are allowed within and outside Europe, subject to:

- verification that mobility is appropriate in view of the health situation in the destination country and the risks involved;
- the agreement of the UCLouvain faculty and the host institution (if applicable);
- and at the time of booking flights and accommodation AND at the time of departure:
  - Belgian Foreign Affairs authorises travel abroad for scientific and/or educational purposes ([https://diplomatie.belgium.be/fr](https://diplomatie.belgium.be/fr));
  - the countries of destination and transit, if any, authorise the entry into their territory of persons coming from Belgium for the purpose of scientific and/or educational activities ([https://diplomatie.belgium.be/fr/Services/voyager-a-letranger/conseils_par_destination](https://diplomatie.belgium.be/fr/Services/voyager-a-letranger/conseils_par_destination)).

**Attention:**

Students interested in mobility should contact their faculty to check all the departure conditions.

Note that departure restrictions independent of the Covid-19 health situation may apply (e.g. war risk areas).

When departure is authorised, it is essential to:

- take out travel insurance adapted to global health circumstances;
- register at [https://travellersonline.diplomatie.be/](https://travellersonline.diplomatie.be/) to benefit from local consular services (for Belgian nationals);
- follow the health measures in force in the host country and on return to Belgium (including Covid-19 test and quarantine provisions), see [https://diplomatie.belgium.be/fr](https://diplomatie.belgium.be/fr).


### Receiving people from abroad

International students and visitors are welcome. Their access to the territory will depend on border control in their country, in transit countries and in Belgium.

They will follow the health measures in force at the University and in Belgium (including possible self-quarantine measures, see [https://diplomatie.belgium.be/fr](https://diplomatie.belgium.be/fr)).

It is important to ensure that the inviting party sends institutional
Staff returning from abroad

Staff members returning from abroad are urged to respect the recommendations issued by Belgian Foreign Affairs:

https://diplomatie.belgium.be/fr

Additional information

When a staff member shows symptoms of COVID and/or is found to be a carrier of the virus, he or she is no longer able to come to the workplace and immediately informs his or her supervisor of the absence. If telecommuting is not possible, the staff member must be incapacitated for work, justified by a medical certificate.

When a student tests positive for COVID, he or she must follow the rules in force (https://www.info-coronavirus.be/fr/) and inform the university (via this form: https://docs.google.com/forms/d/e/1FAIpQLSc618seHpJLS4vg4I4CZpAuX3nj2F_r1ghArCJktGLUP9a-A/viewform).

Fragile persons or those who have been in close contact with infected persons are invited to contact their attending physician to find out what measures to take.

SERP (Service de sécurité et de radioprotection) is responsible for observing the proper application of the above provisions and can also provide advice on request and on site regarding the implementation of the above measures and the possible use of protective screens (contact: personnel-sante@uclouvain.be).

Contact and additional information:

- General information: www.uclouvain.be/covid
- Exams: www.uclouvain.be/examens
- Bachelor’s and master’s students with health-related questions: aide-sante@uclouvain.be
- PhD students and staff with health-related questions: personnel-sante@uclouvain.be